

Chaparral Women's Club Board Member & Descriptions 2022-20203

Co-Presidents: Holly Jones & Lindsay Shappee

(voted on the previous year, carried the title of President-Elect for the 2021-2022 service year)

President-Elect: Deana Cavanaugh & Rachel Escamilla

Serves as President of the club for the following year (2023-2024). The duties of president include organizing and leading meetings, setting the focus and direction of the club, overseeing budgets with the treasurer, signing club contracts, and other leadership duties.

VP Projects: Melissa Smallbach

Serves as a liaison to the community in selecting, organizing and scheduling member projects for the service year. VP Projects tracks member participation and points and communicates with members regarding their service project points.

VP Fund Development: Michele Sherwood

Heads Chaparral's fundraising efforts and oversees all details including recruiting member support, determining the focus of the fundraiser (in conjunction with the Board) and organizing the event from start to completion, (in conjunction with her committee).

Treasurer: Dean Cavanaugh

Oversees and directs the budget (in coordination with the Board) for each service year. Works closely with Officers and Committee Chairs to assure budgets are met and maintains all financial records of the club. TWO YEAR POSITION.

Membership: Christina Patton

Works closely with New Member Liaison and (along with her committee) leads recruitment and support of prospective members for the service year including organizing orientation meetings for prospective members, tracking member attendance and notifying members of their attendance status when needed.

New Member Liaison: Nayda Espinoza

Works closely with Membership chair, serving as liaison between prospective members and the Board to represent the views of the prospective members in Board decisions. Supports new members in selecting, organizing and fulfilling a new member project. * This member must have just completed their provisional year*

Secretary: Brandi Schulz

Attends all Board and General Meetings and keeps minutes of all meeting discussions.

Parliamentarian: Lisel Kraus

Responsible for maintaining order at Board and General Meetings and enforcing protocol on voting procedures.

Publicity Chair: Daniela Rogers

Is in charge of all publicity for the club, including website, social media and programs/publicity for any fundraising or other events.

Past President: Shea Hartgrove & Priscilla Short (2021-2022)

Serves as a reference for past experiences on procedures regarding events, projects and meetings.